Sheffield-Sheffield Lake City Schools

Kindergarten Registration Instructions 2024-2025

Forestlawn Early Learning Center 3975 Forestlawn Avenue Sheffield Lake, OH 44054

Phone: 440-949-4238 Email: tglass@sheffieldschools.org

INSTRUCTIONS

- On the Sheffield-Sheffield Lake City Schools Kindergarten Registration website page, click on the registration form (image of form shown to the right).
- 2. A fillable PDF version of the application will open in a new window. To fill out the registration form, click into the field that needs to be filled and start typing. As long as you stay on the page and do not close the window, the typed information will remain. If you close the window and click on the application image again, a new blank registration form will appear, and all previously typed information will be lost.

Sheffield-Sheffield Lake City Schools REGISTRATION FORM	(OFFICE USE ONLY) Student ID: Homeroon: Registration Date:
Inspire • Excite • Educate	Start Date:
STUDENT INFORMATION	School:
City of Birth	•
Last Name First	Middle
Address Apt City	StateZip
Home Phone Cell Pho	ne
Gender Male Female Dat	e of Birth
Ethnicity Is the student Hispanic/Latino? Yes No Rac	e (Choose one or more)
	W-White, Non-Hispanic
Is the student a U.S. Citizen? Yes No	B-Black, or African American
	A-Asian, Pacific Islander
If not, what citizenship is held?	I-American Indian, Alaskan Native
L	harve hawaran of other Pacific Mander
PARENT/LEGAL GUARDIAN/CUS	ODIAL INFORMATION
Primary Adult Living with Student	econdary Adult Living With Student
First Name:	econdary Adult Living With Student
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- Be sure to provide information for the applicable fields on both pages of the registration form.
- 4. When the registration form has been completed, the parent/guardian should type his/her name in the box provided and type the appropriate signature date.

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	(OFFICE USE ONLY)	
	Homeroom:	0
	Registration Date:	
ſ	Start Date:	
	Grade:	
	School:	
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5. Now that the entire registration form has been completed, it is necessary to save the completed form as a PDF on your computer. Click on the printer icon in the upper-right corner of the online PDF window to start the saving process (image to the left). 6. A new window will appear with the image of the form and printing options. You want to change the destination to "Save as PDF" and leave the rest of the fields as they are and click on "Save."

Sheffield-Sheffield Lake City Schools	(OFFICE USE ONLY) Student ID:			
REGISTRATION FORM	Registration Date:	Destination	Save as PDF	
inspire • Excite • Educate	Grade:			
		Pages	All	
Last Name First	Middle			
Address Apt City	StateZip	Pages per sheet	1	
Home Phone Cel	I Phone			
Gender Male Female	Date of Birth			
Ethnicity Is the student Hispanic/Latino? Yes No	Race (Choose one or more)			
Is the student a U.S. Citizen? Yes No	W-White, Non-Hispanic			
	A-Asian, Pacific Islander			
If not, what citizenship is held?	I-American Indian, Alaskan Native			
	Native Hawaiian or other Pacific Islander			
PARENT/LEGAL GUARDIAN/	CUSTODIAL INFORMATION			
Primary Adult Living With Student	Secondary Adult Living With Student			
First Name:	First Name:			
Last Name:	Last Name:			
Relationship to Student:	Relationship to Student:			
Home Phone:	Home Phone:			
Home Phone:	Cell Number:			
Home Phone: Cell Number: Work Number:	Home Phone: Cell Number: Work Number:			
Home Phone: Cell Number: Work Number: Email:	Home Phone: Cell Number: Work Number: Email:			
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7. A window will appear to save the PDF file you just completed to your computer. Choose a location for the file and click "Save." Your registration form is now ready to be emailed to Mrs. Glass @ tglass@sheffieldschools.org

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