

**Sheffield-Sheffield Lake City Schools
Registration and Residency Verification**

PROOF OF RESIDENCY FORM

Please Print:

Student's Full Name: _____ Date: _____

Parent/Guardian Name (s): _____

Address: _____

Ohio Attendance Law and Policy 6.14 of the Sheffield-Sheffield Lake City School District, stipulates that a child is entitled to attend school **ONLY** in the district in which he/she or his/her parent (s) or legal guardian (s) reside. Legal guardianship or change of custody must be proven with a **COURT ORDER/JOURNAL ENTRY**.

Verification of the above address must be provided to school officials. The proof is limited to items listed below without exceptions. A minimum of three (3) forms are required. Your name must appear on all proof of residency documents. Originals are required and copies will not be accepted.

As proof of residency, I am providing **three (3)** items from the lists below:

One (1) item from this list:

- _____ Purchase/Lease Agreement signed by all parties with closing date
- _____ Rental Agreement signed by landlord and renter along with landlord contact information
- _____ Construction contract signed by all concerned parties
- _____ Homeowner current mortgage statement
- _____ Homeowner's deed **AND**

Two (2) items must be from this list:

- _____ Recent utility bill (choose one of the following: water, gas, electric, cable)
- _____ Homeowner's insurance statement/bill
- _____ Recent Property Tax Bill
- _____ Most recent paystub that shows name and address
- _____ Letter of verification of utility service (Can be used if utility bill has not been received at the time of registration)

_____ Initial that you have read the below statement.

I realize that should any of the above statements be false, I am liable under the Criminal Code, (Ohio Revised Code 2921.13), for any penalties that the law provides. I will also be liable for the paying of tuition for the time my child attended the Sheffield-Sheffield Lake City School illegally. I agree that the Sheffield-Sheffield Lake City School District, should it be deemed necessary, has the right to investigate my residency, including but not limited to conducting unscheduled home visits. I agree to allow the release of housing information, and also utility customer information, to a representative of the Sheffield-Sheffield Lake City School District.

Signature of Parent/Guardian: _____ Date: _____